



## KNIGHTDALE FINANCE COMMITTEE MINUTES

950 Steeple Square Court, Knightdale, North Carolina 27545

**December 5, 2016**

The Knightdale Finance Committee met at 5:30 p.m. in the conference room at Town Hall.

PRESENT: Councilors Pete Mangum and Mark Swan

ABSENT: None

Staff Members Present: Administrative Services Director Suzanne Yeatts; Finance Director Kim Kenny; Public Works Director Robbie Worrell; Development Services Director Chris Hills; Police Chief Lawrence Capps; Interim Town Manager Hal Mason; Public Information Officer Jonas Silver

Meeting called to order by Councilor Mangum at 5:31 p.m.

ITEM I. APPROVAL OF MINUTES

November 16, 2016

**...Motion by Councilor Swan to approve the minutes of November 16, 2016.**

**Motion seconded by Councilor Mangum and carried unanimously.**

ITEM II. OLD BUSINESS

CIP Presentation Continuation

Councilor Mangum briefed Councilor Swan on the committee's progress thus far on the town's Capital Improvement Plan.

A. Public Works

Public Works Director Robbie Worrell proposed an organizational restructure within the Public Works Department and was directed to present to Council at tonight's meeting.

Mr. Worrell presented a proposed project for a new Public Works facility.

Discussion of phase one being the land acquisition.

Mr. Worrell recommended consolidating landscaping contracts for the Knightdale Boulevard median and I540 interchange. Committee supported this recommendation and directed staff to bid as one contract going forward.

B. Police

Police Chief Lawrence Capps presented a proposed project for a new Law Enforcement Center.

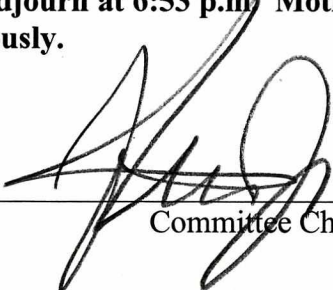
ITEM III. NEW BUSINESS

Audit Review

Auditors Keith Joyce and Sheldon Ennis provided highlights of the FY2016 financial audit and management letter noting no material weaknesses or significant deficiencies. Recommendations in the management letter are not reported in the CAFR and are noted best practices.

ITEM IV. ADJOURNMENT

**...Motion by Councilor Mangum to adjourn at 6:53 p.m. Motion seconded by Councilor Swan and carried unanimously.**

  
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Committee Chairman  
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Finance Director

12-21-16